



**Minutes of the Parish Council Meeting held in Kirdford Village Hall on Monday 20th
May 2019 commencing at 7.30pm**

Present: Cllr Mrs A Gillett
Cllr Mr D Irwin
Cllr Mrs N Goddard
Cllr Mrs L Nutting
Cllr Mr S Croft
Cllr Mr G Evans (DC)
Cllr Mrs J Duncton (CC)

In attendance: 3 members of the public

1. **Apologies for Absence:** - Cllr Mr T Piedade, Cllr Mrs L Ketteridge,
2. **Public Participation:** - None
3. **Disclosures of Interest:** - To receive disclosures of personal and prejudicial interest from Councillors on matters considered at the meeting. None received
4. **Approval of Meeting Minutes:** To resolve that the minutes from the Parish Council Meeting (15.04.19) be signed as a correct record. The meeting **AGREED UNANIMOUSLY** and the minutes were duly signed.
5. **Reports from District and County Councillors:** Kirdford are now part of the Loxwood Ward, which covers Wisborough Green, Northchapel, Ebernoe, Plaistow and Ifold, Loxwood and Kirdford. There are now 2 District Councillors, Mr Gareth Evans and Ms Natalie Hume. The DC's will be holding surgeries in the villages, it was suggested that the Kirdford Village Shop be used for Kirdford surgeries.

DC Report

Natalie and I would like to put on record our sincere gratitude for the honour bestowed upon us when we were elected District Councillors for Loxwood Ward on 2nd May.

We are very grateful for all the comments, the suggestions, the feedback and the issues that you shared with us on the doorsteps and over the last months and which also helps us understand what you need and expect from your local Cllrs.

Whether it is environment, transport or planning issues, we promise to listen to you and do our best to fight your corner. We do want to say now that we both acknowledge that we have lots left to learn, that we do not know everything that we need to know yet, and that even with our best intentions we won't always have all of the answers. But we approach this role with humility, we promise you to work really hard, and to always be transparent and honest with you. We do know that there will

be some big daunting challenges along the way, but we rather hold on to that fear that will make us want to work real hard to make sure that we are up to the task rather than thinking that we already know all that needs to be said and done and ending up taking you and our job for granted.

Both Natalie and I intend to be very visible councillors to work closely with all 6 parish councils and with the community.

On Saturday the 18th May after the Ifold's Community Fun Day we visited a number of shops and pubs across all of the villages in the ward to introduce ourselves. We intend to do as much as possible to support local business & organisations but also we believe these community hubs are vital in helping to reach our community. The idea is that those hubs can help advertise our surgeries which will help with that pledge of being visible and make it easier for all of you to contact us and to hold us, our work and our decisions to account.

Surgeries will commence from the 1st June. They will be held on the 1st and 3rd Saturday of each month and we intend to rotate across the ward to reach all six parishes. These will be advertised in parish magazines, in local hubs and noticeboard and across social media.

Lastly an update with regards to the make up of the District Council. One of our key pledges during these elections was to bring more balance to the council and following the May 2nd election the profile of Chichester council is very different. The Council is now in NOC with 18 Conservatives, 11 Lib Dems, 2 Labour, 2 Green, 2 Independent Alliance and 1 Independent. Since the result Tony Dignum has stood down as Council Leader and a new Leader will be selected. There is a full council meeting on the 21st May and the makeup/direction of the council will be voted upon there. It is likely that the conservatives will continue as a minority cabinet but there will be a wider distribution of seats on the committee allowing more flexibility in some of the key issues picked up on during the election.

Gareth Evans

Cllr Mrs J Duncton, is now the chairman of WSCC. She has been holding Citizenship events in both Crawley and Chichester. She has been to events in Chichester Cathedral and visited Sir Patrick Moore's house.

WSCC Childrens Services have been rated inadequate by Ofsted. WSCC are very embarrassed by this and are making immediate improvements to rectify the situation. Some Senior Managers are urgently being replaced.

JD left the meeting at 8.20 pm.

6. Election of Chair, Vice Chair, Committees and Working Parties:

Cllr Mrs A Gillett was proposed for Chairman, Cllr Mrs L Nutting as Vice Chair, by Cllr DI and second by Cllr SC, this was UNANIMOUSLY AGREED by all councillors. Roles and Responsibilities agreed updated list attached.

7. Co option of New Councillors:

Mr Tony Brooks and Mr J Nicholls were co-opted as councillors proposed by Cllr LN and seconded by Cllr SC. UNANIMOUSLY AGREED

8. Correspondence: The correspondence was distributed for councillors to read.

9. **Chairman's Announcements:**

The ditch has been cleared along Butts Common.

The Spring Clean was very successful and the Chairman thanked everybody for their help.

A tree is being planted on Nov 9th 2019 on Butts Common, the NT have given their permission.

The Chairman has sent a card to Cllr Mr J Ransley thanking him for his hard work throughout the years.

'Because we Care' the 20-21st July 2019 the organisers have requested volunteers to help over the weekend, please contact the chair if you can support this event.

10. **Financial Regulations:** The updated Financial Regs had been circulated to all councillors. Cllr LN Proposed and Cllr AG seconded, this was UNANIMOUSLY AGREED and they were duly adopted.

11. **Standing Orders:** The updated Standing Orders had been circulated to all councillors. Cllr LN proposed and Cllr AG seconded, this was UNANIMOUSLY AGREED and they were duly adopted.

12. **Review of Bank Statements and Reconciliation for April 2019.** These was duly checked, agreed and signed by a member of the Council as accurate.

ACCOUNTS TO BE PAID
May 2019

<u>Date</u>	<u>ChqNo</u>	<u>To Whom Paid</u>	<u>Supply</u>	<u>Net</u> <u>£</u>	<u>VAT</u> <u>£</u>	<u>Total</u> <u>£</u>
01.05.19	DD	In Touch	Website	34.99	7.00	41.99
20.05.19	1879	JWS Landscapes	Grass Cutting	330.00		330.00
20.05.19	1880	S Dack	April Salary	1440.18		1440.18
20.05.19	1881	HMRC	Mth 2 Contributions	461.70		461.70
20.05.19	1882	Farsight	Ext. Auditor	339.60	67.92	407.52
20.05.19	1883	SSALC	Magazine Subscription	17.00		17.00
20.05.19	1884	Training	Councillors Briefing	140.00	28.00	168.00
20.05.19	1885	Mulberry & Co	Prof. Services	120.00	24.00	144.00
20.05.19	1886	S Dack	Office Allowance	150.00		150.00
20.05.19	1887	Fox Oak Services	Maintenance	50.00		50.00
20.05.19	1888	Fox Oak Services	Ditch Clearance	1300.00		1300.00
20.05.19	1889	Mrs A Gillett	Chairman's Allowance	400.00		400.00
				<u>£4783.47</u>	<u>£126.92</u>	<u>£ 4910.39</u>

These were duly agreed and signed.

13. **Neighbourhood Plan Review:** Cllr DI reported that the working party had held several meetings and are working towards being able to share proposals soon. A Finance meeting to be scheduled to discuss the options going forward regarding legal advice.
14. **Proposed development on Plaistow Road:**

Cllr DI and Cllr TP met with CDC last week. The Planning officers at CDC are minded to support Cala's application for a development with no phasing and talked through their reasoning. The Parish Council is awaiting a written clarification from CDC on the considerations and will respond accordingly.
15. **Butts Common:** The Chairman has been trying to contact the Foresters Landlord as there are many topics which need discussing. Cllr TB has been asked get the Landlord to contact/answer the Chairman. The NT have produced a draft Licence, Clerk to check the 20 year clause.
16. **Air Traffic:** report from Cllr LK.

Airnoise Update May 19

Many of you may have seen in the news that the Noise Management Board (NMB) has been disbanded.

As of June there will be two independent chairs – the executive and community noise forum – with a geographical spread and proportionate representation so that all communities are fairly given a voice which has not been the case to date.

The Parish Council recently attended a meeting with the new Independent Commission on Civil Aviation Noise which is an independent body set up by the Government which will be investigating how airports across the country affect local communities. Fingers crossed this is a good step in the right direction! Previously airports have not been monitored this closely.

Airspace is being modernised - Gatwick would like a three runway airport. With the proposed modernisation preferred air space routes are to be changed. This has the potential to improve and fairly disperse the noise and pollution but only if communities have their say!

CAGNE have some great podcasts that explains this -

<https://anchor.fm/sally-pavey/episodes/What-is-modernisation-of-airspace-e40m9j>

<https://anchor.fm/sally-pavey/episodes/Why-we-must-reduce-our-flying-e41bc2>

CAGNE (Communities against Gatwick noise emissions) seeks a fair and equitable distribution of arrivals and departures for all communities surrounding Gatwick Airport. For more information have a look at their website <http://cagne.org>

With so much change and Gatwick's attempt to open their emergency runway for regular flights (what then happens to the emergencies?) it is vital if air noise affects you then you must log this.

Gatwick has launched a new noise complaint system from 1st April.

After much lobbying the phone line has returned **01293 311568**.

Those that suffer Gatwick's continual noise breaches will also have a new flight tracker

website, online form to complain via, and a mobile app for iPhones and Android.

- **Flight tracker link** <https://webtrak.emsbk.com/lgw2>

- **Online web form** <https://viewpoint-eu.emsbk.com/lgw3>

- **Mobile app** <https://viewpoint-app.emsbk.com/lgw3> -

from an iPhone tap the box with vertical arrow and select add to home screen; from an Android tap the 3 menu dots and select save to homepage.

17. **Planning:** To consider and comment on the following applications.

KD/19/01070/TCA

Mr John Hayes, Half Moon Inn, Glasshouse Lane, Kirdford, RH14 0OLT

OBJECTION:

KPC OBJECT because these trees have been assessed as being healthy by an independent assessor, therefore should not be removed. There is a need for more trees not less for bio diversity.

18. **To note Planning decisions received from Chichester District Council:**

KD/19/01040/PNO

Boxal Farm, Kirdford

Proposed building and stone track extension

PRIOR APPROVAL NOT REQUIRED

KD/19/00704/PLD

Binder, Staples Hill Cottage , Kirdford

Erection of single storey building

PERMIT

Enforcement Notices: None received

19. **Housing Needs Survey:**

The housing needs plan was discussed with WSCC at a meeting held last month.

There were several questions asked by the PC and it is still waiting for answers from CDC.

20. **Councillors to Report any possible Health and Safety Matters:** It was reported that one of the benches on Butts Common is broken. Clerk to send request to F Illston to investigate further. Large fir tree outside Foresters pub needs removing as it is getting too big and old. KPC need to find out who owns the land.

21. **Public Participation:** A member of the public reported that the RSPB have conducted a survey of nightingales on the land South of Townfield. It has been reported that they are present.

22. **Date of Next Parish Council Meeting:**

The next meeting of the Parish Council is Monday 17th June 2019 commencing at 7.30pm in Kirdford Village Hall.

23. **Matters for Next Meeting:** The Parish Wildlife,

24. **Confidential Matters:** Resignation of Clerk.

There being no further business the meeting closed at 9.45pm.