

**Minutes of the Parish Council Meeting**  
**held at Kirdford Village Hall on Monday 21<sup>st</sup> February 2022 at 7.30pm**

**Present:**

Cllr Mrs A Gillett  
Cllr Mrs N Goddard  
Cllr Mr T Brooks  
Cllr Mr D Gerrard  
Cllr Mr D Irwin  
Cllr Mr M Osborne  
Cllr Mr A Persson  
Cllr Mr T Piedade

**In attendance:**  
Parish Clerk

**21. Apologies for Absence:** Cllr Mr J Nicholls due to work commitments.

**22. Disclosures of Interest:**

Cllr A Gillett and Cllr T Piedade declared an interest in item 16.  
Cllr T Brooks declared an interest in item 12.

**23. Public Participation:**

None

**24. Report from PCSO Billingham**

**Introduction.**

With the New Year well underway, I hope everyone is sticking with their personal resolutions. We have been conducting high visibility patrols across the district, targeting area of concern. Incidents of Note.

We have had further reports across the district regarding cars being targeted in rural locations (Operation Mini) and theft of catalytic converters (Operation Rhodium), mainly from older model Japanese cars.

Our advice is to make sure you leave nothing of value in the car when going for a walk (even in the boot) and to park under street lights, fit alarms and motion activated in car CCTV. I am told one can now buy locks for Catalytic converters! I will have a look and update in due course.

**PCSO Activity over the next month**

We have had two new PCSO's start at Chichester, one of whom I will be tutoring. This means I will be working more across the district to help them "sign off" on items they need. This does not mean I will be neglecting the area, but some of my patrol time will be targeted to tutoring for a few weeks.

**25. Approval of Meeting Minutes**

To resolve that the minutes from the Parish Council Meeting held on 17<sup>th</sup> January 2022 be signed as a correct record. Approved.

✓ Ag.

**26. Reports from District and County Councillors**

None received

**27. Correspondence**

None received.

**28. Chairperson's Announcements**

The Chair had received correspondence from the organisers of the fireworks enquiring whether we would be able to hold the annual firework display on Friday 4<sup>th</sup> November as they had a heavy workload. This was agreed.

It was noted that Hyde Martlet had been advertising property for sale as tenants surrendered their tenancy.

**29. COVID-19 Update**

It was noted that ward numbers were receding although they had been higher than average.

**30. Finance**

- a. Bank reconciliation (Appendix A) – this was approved.
- b. Monthly financial report - (Appendix B) – this was approved.
- c. Payments for approval (Appendix C) – these were incorrect and a revised set will be sent out to all Councillors via email.
- d. Risk Assessment – it was agreed that business continuity/resilience training should be organised for Councillors. Cllr Brooks and Cllr Osborne to investigate.

**31. Planning:**

KD/22/00159/DOM - Case Officer: Sascha Haigh  
Mr & Mrs Peter Flint  
Pound House Pound Common Staples Hill To Plaistow Road Kirdford RH14 0NJ  
Single storey rear extension.  
O.S. Grid Ref. 501341/127152

**The Parish Council had no objection to this application.**

**Enforcement Notices**

None received.

**Decisions**

KD/22/00095/PNO  
Mr J Hooper  
Boxalland Farm Village Road Kirdford RH14 0NN  
Proposed machinery storage barn.  
PRIOR APPROVAL NOT REQUIRED

✓ AG

**32. Boundary Review**

Correspondence had been received from Andrew Griffith MP asking if Councillors would attend hearings regarding the boundary review being held on 14<sup>th</sup> and 15<sup>th</sup> March. It was agreed that available Councillors could attend.

**33. Townfield Meadows**

It was noted that this application was likely to be considered by the CDC Planning Committee in March 2022. KPC's representations had been re-submitted to CDC on 17<sup>th</sup> February 2022 as they had advised that they did not receive the original submission on 15<sup>th</sup> January 2022. This had now been added to CDC's planning portal.

The Ecology Co-op had also submitted their objection and environmental report to CDC, but this had not been added to the planning portal.

No update has been received from the Planning Officer so far, even though a number of requests had been made. KPC to contact District Councillors for support in establishing the Officer's position.

**34. Planning Enforcement / TPOs**

None received.

**35. Recreation Ground and Pavilion Upkeep**

It was noted that the Recreation Ground Committee would be discussing the upkeep of the pavilion at their AGM to be held that week. The Committee would report back to KPC with suggested works required.

**Village Hall Refurbishment**

The Village Hall Committee had submitted to KPC an initial proposal from The Goddard Partnership which outlined initial costs to undertake a survey of the building. It was agreed that a condition survey should be undertaken in the sum of £1,800 + VAT.

Clerk to request from Goddard Partnership the quote in the Parish Council's name, and to invoice the Parish Council.

**36. Butts Common Driveway**

It was noted that the members of the public had complained about the poor condition of the driveway at Butts Common and the National Trust would be contacted with regard to undertaking repairs.

It was agreed to make good the bund with new turf and to grass seed the bonfire circle.

**37. Jubilee Celebrations**

It was noted that a public meeting to discuss plans for the Jubilee celebrations had been arranged for 24<sup>th</sup> February at the Village Hall.

**38. Jubilee Grant Scheme**

It was noted that there was a £250 Jubilee grant available for all Parish Councils organising celebrations for the Platinum Jubilee celebrations. It was agreed that KPC would apply for this grant.

✓ AG



**39. Health & Safety**

It was noted that several fences had been damaged by strong winds on Friday 21 February.

It was reported that a hole in the pavement which had been filled by Southern Water had now collapsed. It was agreed to contact Southern Water.

It was reported that a fence post adjacent to Stonewall Cottages had broken. It was agreed to arrange the replacement of the fence post.

It was reported that the Foresters signpost had been blown over. It was agreed to contact the brewery to arrange repairs.

**40. Date of next meeting: 21 March 2022 at 7.30pm.**

21 March

19 April (Tuesday) after Easter Bank Holiday

16 May

20 June

18 July

19 September

17 October

21 November

**41. Matters for Consideration at the Next Meeting**

None.

*Amanda Gillett*  
Chairman

*21.03.22*  
Date