



PO Box 86, Petworth, West Sussex, GU28 8BG

Clerk: Mrs Sally Dack

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You are hereby summoned to attend the Parish Council Meeting which will be held at The Village Hall on Monday 22nd May 2017 commencing at **7.00** p.m., when the following business will be considered and transacted.

Date: 11th May 2017

S J Dack
Clerk to the Council

A G E N D A

1. **Election of Chairman**
2. **Apologies for Absence:** To receive both apologies and reasons for absence.
3. **Public Participation:** To receive and note questions, comments or representations made by members of the public.
4. **Disclosures of Interest:** To declare disclosures of pecuniary interests and non-pecuniary interests from Councillors on matters to be considered at the meeting.
5. **Election of Vice Chairman:**
6. **To Consider Co-option of additional members:**
7. **Reports from District and County Councillors:** To receive reports from Cllr Mrs J Dunton (WSCC) and Cllr Mr J Ransley (District Councillor)
8. **Annual Return 2016/17:** To carry out review of the effectiveness of internal control.
9. **To Approve and Sign the Annual Return:**
10. **Approval of Meeting Minutes:**
 - a) Parish Council
 - b) Planning

11. **Review delegation arrangements to Committees and Working Parties:** (Appendix 1) Roles and Responsibilities
12. **Review and Adopt terms of reference for Committees, Standing Orders and Financial Regulations:**
13. **Review Meeting Schedule:** Review all meeting days, times and regularity
14. **Correspondence:** To Consider recent correspondence received
15. **Chairman's Announcements:**
16. **River Works, Drains & Ditches:** Update on Scheduled work
17. **Proposed development on Plaistow Road:** To consider and agree matters to take forward to Planning Meeting with Planning Officer
18. **Councillors to report any possible Health and Safety Problems:** (All)
19. **Accounts to be Paid:** invoices to be approved.
20. **Public Participation:** To receive and note any further questions, comments or representations made by members of the public.
21. **Date of next Parish Council Meeting:** Monday 19th June 2017 commencing at 7pm.
22. **Any Matters for Next Meeting:** For members to request additional items be added to next Agenda.
23. **Confidential Matters:** The Council/Committee may wish to exclude the public and press at this point, prior to consideration of the following item. Usually this happens when discussions arise on staffing, contract tendering and anything that has legal implications for the Council.

PUBLIC AND PRESS WELCOME TO ATTEND

