



PO Box 86, Petworth, West Sussex, GU28 8BG

Clerk: Mrs Sally Dack

Tel: 01798 342792 e-mail: kirdfordpc@gmail.com

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You are hereby summoned to attend the Parish Council Meeting which will be held in Kirdford Village Hall, Kirdford on Monday 21<sup>st</sup> May 2018 commencing at 7.30 pm, when the following business will be considered and transacted.

Date: 11<sup>th</sup> May

S J Dack  
Clerk to the Council

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## A G E N D A

1. **Apologies for Absence:** To receive both apologies and reasons for absence.
2. **Public Participation:** To receive and note questions, comments or representations made by members of the public.
3. **Disclosures of Interest:** To declare disclosures of pecuniary interests and non-pecuniary interests from Councillors on matters to be considered at the meeting.
4. **Approval of Meeting Minutes:**
  - a) Parish Council – 16.04.18
  - b) Planning Meeting 30.04.18
5. **Reports from District and County Councillors:** To receive reports from Cllr Mrs J Duncton and Cllr Mr J Ransley.
6. **Election of Chairman, Vice Chairman and Review of Committee and Working Parties.**
7. **Councillors:** To consider co-option of new members.
8. **Correspondence:** To consider recent correspondence received.
9. **Chairman's Announcements:**
10. **Housing Needs Survey:** Proposal to conduct updated survey, £400 budget required

11. **Finance:**  
**Accounts to be Paid:** invoices to be approved.  
**Review of Bank Statements and Reconcile for April 2018:**
12. **NPPF:** Contribution to Government Consultation Cllr T Piedade
13. **Neighbourhood Plan:** To consider a Working Party to review and update the NP.
14. **River Works, Drains & Ditches:** Update on Scheduled work.
15. **Boxal Bridge:** Update Cllr Mrs L. Nutting
16. **Proposed development on Plaistow Road:** Cllr Mr T Piedade to update Councillors.
17. **Butts Common:** Cllr Mrs L. Ketteridge to update on replacement play equipment
18. **Planning:** To consider and comment upon the following Planning Applications:  
None received

To note Planning Decisions received from Chichester District Council.

KD/18/00055/DOM

Ms S Bowbrick

Byfield, Plaistow Road, RH14 0JY

Single Storey Extension

PERMIT

SDNP/18/00972/HOUS

Mr & Mrs Crook

Hilltop, Hawkhurst Court, RH14 0HS

APPROVED

- Enforcement Notices – None received
19. **Noise Management:** Update Cllr. Mrs L Ketteridge
  20. **Policies:** To consider Adoption of Data Retention and Disposal Policy.
  21. **Councillors to report any possible Health and Safety Problems:** (All)
  22. **Public Participation:** To receive and note any further questions, comments or representations made by members of the public.
  23. **Date next Parish Council Meeting:** Monday 18<sup>th</sup> June 2018 commencing at 7:30pm to be held in Kirdford Village Hall.
  24. **Any Matters for Next Meeting:** For members to request additional items to be added to next agenda.

25. Confidential Matters: The Council/Committee may wish to exclude the public and press at this point, prior to consideration of the following item. Usually this happens when discussions arise on staffing, contract tendering and anything that has legal implication.

**PUBLIC AND PRESS WELCOME TO ATTEND**