



PO Box 86, Petworth, West Sussex, GU28 8BG

Clerk: Mrs Sally Dack

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You are hereby summoned to attend the Parish Council Meeting which will be held at The Kirdford Village Hall, Kirdford on Monday, 9th May 2016 commencing at **7.00** p.m., when the following business will be considered and transacted.

Date: 30th April 2016

S J Dack
Clerk to the Council

A G E N D A

1. Election of Chairman
2. Apologies for Absence – to receive both apologies and reasons for absence.
3. Public Participation – to receive and note questions, comments or representations made by members of the public.
4. Disclosures of Interest – to receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
5. Election of Vice Chairman
6. To consider co-option of additional members
7. Minutes of the Last Meeting – Confirmation of the accuracy of the last meeting minutes, and to be signed
8. Review delegation arrangements to Committees, Reappoint Committees and Working parties
9. Review terms of reference for Committees
10. Review and Adoption of Standing Orders and Financial Regulations.
11. Review Dates for Meetings during 2016
12. Chairman's Announcements.
13. Aircraft Noise :- (a) Update

14. Documents For Councillors to Read
15. Correspondence
16. Reports from County and District Councillors
17. Crouchlands Biogas
 - a) FOI/EIR application
 - b) Update
18. Butts Common : Water Leak
19. Queens 90th Birthday celebrations (Cllr. Mrs A Gillett)
20. Proposed Development on Plaistow Road
21. JWS Landscaping uplift of prices
22. School Court: Opening of Play equipment, new signs. (Cllr. Mrs L Nutting)
23. Cyclist events.
24. Minerals Plan
25. Village Clean Up. Appendix I – (Cllr. Mrs A Gillett)
26. River Works Update
27. Footpath Resurfacing Update (Cllr. Miss S Pinder)
28. Councillors to report any possible Health and Safety Problems. (All)
29. Follow up on Action List.
30. Accounts to be Paid.
31. Public Participation – to receive and note any further questions, comments or representations made by members of the public.
32. Date of next Parish Council Meeting – 20th June 2016 commencing at 7.00 p.

PRESS AND PUBLIC ARE WELCOME TO ATTEND

Appendix 1

Risk Assessment for Village Spring Clean

Kirdford Parish Council are the organisers of the village clean up to take place on Saturday 21st May 2016. Kirdford Village Hall (10.00am) is the meeting point and toilets are available if required.

Councillor Mrs A. Gillett is the co-ordinator.

First Aider is Mrs Gillett. First Aid kit and antibacterial handwash will be provided. Mobile phone number to be given to all volunteers.

A list of volunteers will be recorded on the day. Areas to be cleared and finish times to be agreed on the day.

CDC will provide litter picking tools, protective gloves, fluorescent vests and plastic sacks.

Areas to be cleaned include: Butts Common, Recreation Ground, churchyard, Townfield, Herons Close, area around the village hall, both sides of the road in centre of village, Plaistow Road, Glasshouse Lane and Great Common.

Volunteers are to be aware of the following hazards: unidentified cans or canisters, oil drums, poisons, insecticides, clinical waste, broken glass, condoms, syringes etc. Deep or fast flowing water, steep, slippery or unstable banks, sharp rocks, mud holes, derelict buildings, busy roads and electric fences.

Bin liners will be provided and safe containers to be provided for broken glass, sharp metal etc.

Collected rubbish to be removed by CDC from outside Kirdford Village Hall. Any large or heavy items will be left in situ and arrangements will be made with CDC to collect.

APPENDIX II

Queen's 90th Birthday

The organising committee wish to order some commemorative mugs to celebrate this occasion which will be sold for £5.

We have been generously offered sponsorship which we believe to be £300.

Cost: 180 mugs @ £2.29 or 252 mugs @ £2.24

If the Parish Council place the order the VAT can be claimed back.