



You are hereby summoned to attend the Parish Council Meeting which will be held via Microsoft Teams video conference on Monday, 15th June 2020 commencing at 7.30 p.m., when the following business will be considered and transacted:

Lynne Brooks, Kirdford Parish Council, PO Box 437, Billingshurst RH14 4DE

clerk@kirdford-pc.gov.uk 07943 892877

AGENDA

1. **Apologies for Absence:** To receive both apologies and reasons for absence.
2. **Public Participation:** To receive and note questions, comments or representations made by members of the public.
3. **Disclosures of Interest:** To receive disclosures of prejudicial interest from Councillors on matters considered at the meeting.
4. **Approval of Meeting Minutes:** To resolve that the minutes from the Parish Council Annual Meeting ([18.05.2020](#)) be signed as a correct record.
5. **Reports from District and County Councillors:** To receive reports.
6. **Correspondence:** To consider recent correspondence received.
Thank you letter from 4Sight Vision Support -
https://kirdfordpc.sharepoint.com/:w:/s/KPCCouncillors/Ec1x939J16tMI26Kibu0hOgBTv4qj0zO-5P_n3vBE5Zznw?e=rsymQw
7. **Chairperson's announcements:** The Chairperson to make announcements.
8. **Covid19:** To receive an update.
9. **Speeding Signs:** Update from Cllr. D. Gerrard
10. **Finance:**
 - a) Bank reconciliation –
 - b) Monthly financial report - (Appendix A)
 - c) Cheques for approval (Appendix B)

- d) Signatories
- e) Internet Banking

11. Insurance

To approve the insurance renewal for 2020

[PEN Invoice](#)

[Policy Schedule](#)

[Policy Wording](#)

[Fireworks & Events - email from Came & Company](#)

[Excluded Events & Fireworks Terms](#)

12. Planning:

KD/20/01335/DOM - Case Officer: Rebecca Perris

Mr & Mrs C Evans

Howick Farm Scratching Lane Balls Cross Petworth

Proposed porch

O.S. Grid Ref. 499498/128679

To view the application use the following link;

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QBARE2ERJXX00>

Decisions

Chichester District Council

Team: Chichester DC DM team

Parish: Kirdford Parish Council Ward: Loxwood Ward CH

Case No: SDNP/19/05715/FUL

Type: Full Application

Date Valid: 15 April 2020

Decision: Approved Decision Date: 3 June 2020

Case Officer: Louise Kent

Method: LA Delegated Decision

Applicant: Mr Ryan Grimley

Proposal: Installation of 6 no. telegraph poles and 2 no. sections of underground ductwork along track (at The Mens Woodland path) connecting up approx. 455m of broadband cable to serve West Cottage and Freelands.

Location: Tracks adjacent to Freelands, A272 Croucham Lane to Linfold Road, Strood Green, Kirdford, Billingshurst, West Sussex, RH14 0HN

Grid Ref: 502959 124051

This application may require to be recorded on the Local Land Charges Register

Enforcement Notices:

None received.

13. Neighbourhood Plan Update

14. Councillors to report any possible Health and Safety Problems: (All)

15. NALC Website Compliance

[Website Accessibility Requirements](#)

16. Junior Football

17. Public Participation: To receive and note any further representations made by members of the public.

18. Dates for next meetings: Kirdford Village Hall has been booked at 7.30 p.m. on 20th July, 21st September, 19th October, 16th November.

19. Any Matters for Next Meeting: For members to request additional items to be added to next agenda.

12. Confidential Matters: The Council may wish to exclude the public and press at this point.

Casual Vacancy: Councillor Vacancy

PUBLIC AND PRESS WELCOME TO ATTEND

Please email clerk@kirdford-pc.gov.uk for an invite

Appendix A

Actual V Budget

Precept Budget	Budget 2020-21	Projected YE April 2021	Remaining
Income			
Precept	73,640.00	37,173.81	
VAT reclaimed	-	-	
Bank interest	-	-	
Grants	-	-	
Donations	-	-	
Other	-	-	
Total	73,640.00	37,173.81	
Precept Categories			
Gen.Admin	5,000.00	824.18	4,175.82
Prof' Fees	7,000.00	271.25	6,728.75
Staff Costs	28,000.00	1,575.52	26,424.48
Maintenance	10,500.00	1,337.00	9,163.00
Recreation Ground	500.00	-	500.00
Office All	6,000.00	1,301.30	4,698.70
Subscriptions	600.00	318.60	281.40
Audit	1,000.00	-	1,000.00
Training	1,500.00	-	1,500.00
Grants	11,500.00	1,350.00	10,150.00
Insurance	2,000.00	7,323.45	(5,323.45)
Spare VAT			
TOTAL	73,600.00	14,301.30	59,298.70

Overspent on Insurance as the demolition works etc. for the Pavilion on Great Common has been added to this category.

Appendix B

Date	Cheque No./Transaction Type	Payee	Supply	Net	VAT	Gross
01.04.20	DD	INTouch	Website	34.99	7.00	41.99
01.05.20	DD	INTouch	Website	34.99	7.00	41.99
19.05.20	04/07/2020	4Sight Vision Support	Grant request		-	100.00
18.05.20	05/07/2020	PCC Kirdford	Grant request		-	1000.00
19.5.20	06/07/2020	A Persson	Public Bench Renovation		-	200.00
19.5.20	07/07/2020	A Gillett	Chairman's Allowance			400.00
26.5.20	10/07/2020	Came & Company	Insurance Renewal		-	2584.57
26.5.20	11/07/2020	A Gillett	Reimbursement (Gift for L Nuttir	20.82	4.17	24.99
26.05.20	12/07/2020	Royal Mail	Post Office Box		-	352.50
28.05.20	13/07/2020	Came & Company	Insurance Renewal		-	453.88
31.05.20	14/07/2020	JWS Landscapes	Grass cutting		-	360.00
31.05.20	15/07/2020	L Brooks	Clerk admin work		-	480.52
01.06.20	DD	In Touch	Website	34.99	7.00	41.99
TOTAL				125.79	25.17	6082.43
Date	Transaction Type	Payee	Supply	Amount		
TOTAL				0		