



**Minutes of the Planning Committee Meeting held in Wren Cottage, Kirdford on Thursday, 25th January, 2016, commencing at 7.00 p.m.**

**Present:** Cllr. Mrs. J. Robertson (Chairman)  
 Cllr. Mrs. A. Gillett  
 Cllr. Mr. I. Campbell  
 Cllr. Miss S. Pinder  
 Cllr. Mr. J. Ransley

55. **Apologies for Absence.** Apologies for absence had been received from Cllr. Mrs. Goddard (assisting with Plaistow Youth Club).
56. **To Receive Declarations of Interest.** There were no declarations of interest.
57. **To consider and comment upon the following Planning Applications :-**

<b>Application No.</b>	<b>Details of Application</b>	<b>Comments</b>
<b><u>SDNP/16/00067/ HOUS</u></b>	Mr. D. Hatto, Roundwoods, Croucham Lane, Kirdford – Two storey extension to rear of house and front studio extension with south facing dormer window.	The Parish Council <b>Objects</b> to this application as the design vernacular is not sympathetic to the area. It is also considered to be against the Kirdford Parish Neighbourhood Plan Policy H.5. The Parish Council would also refer to Policy Nos. DS.5 (Code for Sustainable Homes Standards) and EM.1 (Management of the Water Environment).

58. **To Note Planning Decisions received from Chichester District Council :-**
- KD/15/04040/TCA: Mr. Brian Jeffries, Woodlea, Village Road, Kirdford – Notification of intention to crown reduce back to previous pruning points on 1 no. Apple Tree and fell 1 no. Rowan Tree. **NOT TO PREPARE A TREE PRESERVATION ORDER.**
59. **Enforcement.** No matters were raised.
60. **KD/15/03367/FUL: Cala Homes** – Cllr. Mr. Campbell stated that when considering the response to the latest information the Parish Council had only just received a copy of the Housing Needs Survey and had stated that it needed time to look at this. Cllr. Miss Pinder had been looking at this as had Cllr. Mr. Ransley. A number of residents did not receive a copy of this Survey which could account for why the response rate was so poor. It was noted that a number of the conclusions in the summary were based on the second part of the questionnaire, Q.11 onwards and that was on twelve respondents to these questions which was only a 2.77% return of occupied residences in the Parish. It was therefore felt that the relevant responses provided meaningful research to justify the conclusions put forward in the summary. Cllr. Miss Pinder would draft a response.

61. **Crouchland** – Cllr. Mr. Campbell reported that lorries from Crouchland were regularly travelling along the Petworth Road and also down Glasshouse Lane and hence going through the Kirdford Conservation Area. He explained that there had been a hearing regarding the Vehicle Operators License but no decision had been made as the Commissioner required further information.

A contract was to be given to an AD Consultant at a cost of about £10,000 via the solicitors and it had been queried as to whether the overall contract was within the Public Contracts Regulations 2015. Cllr. Mr Ransley was concerned about the underlying liabilities and asked if the consultant had appeared at a Hearing before.

There being no further business the meeting closed at 7.20 p.m.